



**MINUTES
CASH MANAGEMENT REVIEW BOARD
MEETING OF NOVEMBER 28, 2012
CITY PLAZA BUILDING
445 NORTH BOULEVARD
7TH FLOOR CONFERENCE ROOM**

The items listed on the Agenda are incorporated and considered to be a part of the minutes herein.

Chair Laura Lapeze called the meeting to order. Marella Houghton called the roll.

MEMBERS PRESENT:

Laura Lapeze, as Chair and designee for the State Treasurer
Afranie Adomako, as designee for the Commissioner of Administration
Tom Cole, as designee for Legislative Auditor (Non-voting member)

OTHER PERSONS PRESENT:

Marella Houghton, State Treasury Fiscal Control Manager
Cindi Nee, JP Morgan Chase Bank, Client Relationship Manager
Carol Leonard, JP Morgan Chase Bank, Senior Client Service Professional

Mr. Adomako moved for approval of the minutes for the June 1, 2012 meeting, seconded by Laura Lapeze, and without objection, the minutes were approved.

Agenda Item 4a was submitted by the Louisiana Department of Health and Hospitals, Office of Public Health (OPH), and was a request for the Cash Management Review Board's (CMRB's) approval of eight (8) new Zero Balance Accounts (ZBAs) with JP Morgan Chase Bank in Baton Rouge. It was explained that the new bank accounts were needed for the purpose of collecting prepaid Medicaid Insurance payments from the different providers.

Ms. Lapeze announced that all eight (8) of these accounts have been pre-approved. Mr. Adomako inquired about the specific purposes of each account. The board contacted Mr. Larry Bader, DHH/OPH Deputy Fiscal Administrator via telephone to obtain a more detailed description of the prepaid Medicaid Insurance payments. Mr. Bader explained that Medicaid recipients are provided an option to enroll with a private insurance company, and there are currently five private insurance companies that reimburse the State of Louisiana for Medicaid service claims. Each provider is associated with a different program. The payments are submitted to OPH by program, and the revenues must be classified by program. Each individual ZBA account distinguishes which program the revenues are for.

Mr. Adomako moved approval of the request for the eight (8) new bank accounts submitted by the Louisiana Department of Health and Hospitals, Office of Public Health, seconded by Ms. Lapeze, and without objection, Item 4a was approved.

Agenda Item 4b was submitted by the Louisiana Department of State Civil Service, Board of Ethics, and was a request for the CMRB's approval of a new ZBA with JP Morgan Chase Bank in Baton Rouge. It was explained the new bank account is needed for the purpose of receiving online merchant



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receipts for registrations, late fees, fines, and penalties. This account is for collecting online credit card and check payments.

Mr. Adomako moved approval of the request for the new bank account submitted by the Louisiana Department of Civil Service, Board of Ethics, seconded by Ms. Lapeze, and without objection, Item 4b was approved.

Agenda Item 4c was submitted by the Louisiana Department of Agriculture was a request for CMRB's approval of a change in an existing and approved Demand Deposit Account (DDA) with JP Morgan Chase Bank in Baton Rouge. This account was recently used for the Seed Commission Conference and is in the process of being closed. It was explained that the repurpose of this account is needed to host the Horticulture Association Conference in 2013, deposit registration fees, and disburse payments for conference expenses. This account will be closed once the conference is over.

Mr. Adomako moved approval of the request for the change in the existing and approved DDA account submitted by the Louisiana Department of Agriculture, seconded by Ms. Lapeze, and without objection, Item 4c was approved.

There were no Other Business topics to be discussed.

Mr. Adomako moved to adjourn, seconded by Ms. Lapeze, and without objection, the meeting was adjourned.